

Reservationless-Plus Transcriptions

Extend the Life of Your Meetings

Receive a written record of your conference to ensure the content of your meeting stays available beyond the call.

Request a transcription of your conference 24/7—any day of the year and receive a Word document via email with your transcribed audio. Simply use your telephone keypad to submit your request at the start of your conference recording.

Transcription Quality & Excellence

We guarantee the highest level of quality when delivering your transcriptions.

- Transcriptions are generated by people—not a computer.
- Our professional transcriptionists have global experience with top companies in the broadcasting, finance and government industries.
- Transcriptions are put through a rigorous multi-layer production and quality assurance process including a two-tier edit review and random audit process.

Transcription Service Details and Requirements

- The Reservationless-Plus recording feature must be enabled on your profile.
- A recording must be started in order to request a transcription. You will hear a prompt once your recording has started asking if you would like to receive a transcription of your meeting.
- All transcripts are compliant with Section 504 and the Americans with Disabilities Act (ADA).
- Transcriptions are only available in English.
- The default delivery time is 24 hours. You can also choose to have transcriptions sent to you in 3, 6, 12 or 48 hours. (Please note final turn-around may be extended depending on when the audio recording has been finalized.)



Why Transcription?

- Archiving
- Legal records
- Automated note taking
- Distribution to participants that did not attend your call
- Development of training modules

Please contact your sales representative for pricing and more information.